

Bushido Hombu Venue Risk Assessment

Westminster Lodge

Dance Studio

The Dance Studio contains numerous potential hazards, which will be outlined along with the steps taken to accommodate these difficulties.

Hazard	Cause	Action
Potential damage to floor/detritus.	Room is also used by other classes, where outdoor shoes are worn.	Use provided broom to sweep the floor before every lesson/examine wooden flooring for damage
Obstruction - foldable chairs.	Unavoidable, leisure centre property.	Lesson plans avoid this area. Students are made aware.
Obstruction – Weights rack	Unavoidable, leisure centre property.	Lesson plans avoid this area. Students are made aware.
Wall mirrors	Low risk of serious injury should someone impact the wall	Ensure instructor is aware of students' location, classes run with the instructor between the mirrors and the class where possible.
Sound pollution from class in the next studio causing students to be unable to hear commands (which can lead to injury)	Due to the wall between the two studios being a moveable divide, there is no real soundproofing between the studios.	The Leisure Centre has clear rules on volume of classes; those using music and/or microphones do often not adhere this to. When this is the case a representative of the club is tasked with gaining assistance from a leisure centre manager to measure the volume and correct the issue ASAP.
Mobile phone signal	Signal is good	In the event of loss of signal, a landline is available at reception.
Temperature too low	Multiple use room with centrally controlled temperature settings	Ensure a good warm-up is used to reduce the risk of muscle injuries
Fire Exits	There are 3 exits to the studio, the main door; the emergency exit which leads to the fire escape stairwell and through the stock cupboard into the spinning studio.	
Assembly Point	In the car park to the front of the building.	
Emergency Equipment	Available at the reception desk, as are further first aid trained staff. The nearest A & E department is at Watford General Hospital.	

Sports Hall

Being a multiple use hall, the venue must be re-evaluated before every lesson due to what other activities are taking place on the other sections.

Hazard	Cause	Action
Potential damage to floor/detritus.	The hall is also used by other classes, where outdoor shoes are worn.	Use provided broom to sweep the floor before every lesson/examine for damage
Obstruction – Benches	Unavoidable, Leisure Centre property.	Lesson plans avoid this area. Students are made aware.
Court separation curtains	As these are only a soft divide, there is risk of injury by an individual (from either side of the curtain) falling/running into the curtain and injuring someone on the other side	A 2-metre rule has been put in place where students are not allowed within 2 metres of the curtain.
Sound pollution from other activities in the hall causing students to be unable to hear commands (which can lead to injury)	Due to the sections of the hall being divided purely by curtains, there is no real soundproofing between the activities.	Due to the other activities in the sports hall generally being martial arts or racquet games the volume is not a problem
Mobile phone signal	Signal is good	In the event of loss of signal, a landline is available at reception.
Lighting	Lighting is sufficient.	In the event of poor lighting due to broken lights, the janitor can be contacted on his mobile number.
Air quality	Very good.	The fire escape is left open as standard.
Distraction from the gallery	As the gallery doubles as a corridor for the first floor of the centre there is movement and noise from this area. This can cause disturbance and/or distraction to the students	This is a limitation of the venue and can only be risk of injury can only be mitigated through close supervision of the class.
Fire Exits	There are 2 emergency exits to the hall along with the main doors.	
Assembly Point	In the car park to the front of the school.	
Emergency Equipment	Available at the reception desk, as are further first aid trained staff. The nearest A & E department is at Watford General Hospital.	