

# Health and safety policy

This is the statement of general policy and arrangements for:		Bushido Martial Arts
Kevin Archibald – Chief Instructor		has overall and final responsibility for health and safety
Kevin Archibald – Chief Instructor Desislava Walsh – Club Instructor Alex Owen – Club Instructor Meraz Ahmed – Club Instructor Joe Pleterky – Club Instructor Philip Taylor – Club Instructor		have day-to-day responsibility for ensuring this policy is put into practice
Statement of general policy	Responsibility of: Name	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of ill health by managing the health and safety risks at club events and classes	K Archibald, D Walsh, A Owen, M Ahmed, J Pleterky, P Taylor	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed when working habits or conditions change.)
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	K Archibald, D Walsh, A Owen, M Ahmed, J Pleterky, P Taylor	All who teach, whether they be permanent or visiting instructors will be given appropriate training and information regarding the dojo and it's members.
Engage and consult with employees on day-to-day health and safety conditions	K Archibald, D Walsh, A Owen, M Ahmed, J Pleterky, P Taylor	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.
Implement emergency procedures – evacuation in case of fire or other significant incident. You can find help with your fire risk assessment at: <a href="https://www.gov.uk/workplace-fire-safety-your-responsibilities">https://www.gov.uk/workplace-fire-safety-your-responsibilities</a>	K Archibald, D Walsh, A Owen, M Ahmed, J Pleterky, P Taylor	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.

Signed: (Chief Instructor)	<b>Kevin Archibald</b>	Date:	<b>16/03/2019</b>
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Health and safety law poster is displayed at (location)	These are located in various locations, the responsibility of the venue owners.
First-aid box is located:	Each venue has a First Aid box stored in various locations. It is also the responsibility of the instructor to carry a first aid kit for all sessions.
Accident book is located:	Each instructor must have an accident book located with his or her class registers.