



# **Bushido Martial Arts**

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## association



# **Child Protection Policy**

# **Document**

*Version 3: January 2019*

*- Next review to be January 2020 (or as appropriate in response to changes in legislation).*

# Introduction

Throughout this document, Bushido Martial Arts Association is referred to as “BMAA”.

BMAA is an independent martial arts association with a number of affiliated clubs teaching all member services provided by BMAA. BMAA has developed this Child Protection Policy for implementation throughout its member clubs throughout the United Kingdom.

BMAA recognises its child protection responsibilities under the following legislation:

- The Children and Young Persons Act 1933
- The Children Act 1989
- The Sex Offenders Act 1997
- The Human Rights Act 1998
- The Children’s Commissioner for Wales Act 2001
- The Sexual Offences Act 2003
- The Commissioner for Children and Young People (NI) Order 2003
- The Commissioner for Children and Young People (Scotland) Act 2003
- The Children Act 2004
- The Safeguarding Vulnerable Groups Act 2006
- The Safeguarding Vulnerable Groups (NI) Order 2007
- The Safeguarding Vulnerable Groups (Scotland) Act 2007
- The Sexual Offences (NI) Order 2008
- The Sexual Offences (Scotland) Act 2009
- The Rights of Children and Young Persons (Wales) Measure 2011
- The Protection of Freedoms Act 2012 [not yet in force]

BMAA also recognises its moral responsibilities as regards child protection.

BMAA is committed to ensuring that:

- The welfare of all children and young people is paramount
- All children and young people, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm and abuse
- Working in partnership with children, young people, their parents, carers and agencies is essential in promoting young people’s welfare

- All suspicions and allegations of abuse will be responded to swiftly and appropriately, with respect shown to both the alleged victim and alleged perpetrator
- Those working within BMAA, both in a professional and voluntary capacity, will have a responsibility to report concerns to the appropriate officer
- This Child Protection Policy will be reviewed on an annual basis and, if appropriate, more frequently in response to relevant changes in legislation

This Child Protection Policy has been approved by the BMAA Committee. This Child Protection Policy is mandatory and binding for all BMAA clubs and for those working within BMAA, whether in a professional or voluntary capacity.

BMAA is committed to adopting best practice in relation to safeguarding and child protection in order to protect children from potential abuse and to protect instructors, volunteers and other adults in positions of responsibility from potential allegations of abuse.

**Key contacts:**

Clare Hemming-Nash, Child Protection Officer

+44 7422 528222

[clarearchibald1412@hotmail.co.uk](mailto:clarearchibald1412@hotmail.co.uk)

Kevin Archibald, Chief Instructor

+44 7789 934553

[kevin@bushido-hombu.co.uk](mailto:kevin@bushido-hombu.co.uk)

# **Policy statement**

Those who practise martial arts as a sport and hobby have the right to do so in a safe and protected environment. BMAA, as a martial arts association, has an obligation to safeguard and protect all children and young people involved in the club from harm and abuse.

BMAA takes seriously its responsibility to provide children with a safe and protected environment in which to practise all member services provided by BMAA. BMAA will endeavour to ensure the safety and protection of its child members through the creation of, and adherence to, the guidelines set out in this Child Protection Policy, which will be reviewed and updated on a regular basis. This Child Protection Policy has been created with reference to the NSPCC Child Protection in Sport Unit guidelines, to the Safe Network Standards, and to relevant legislation.

This Child Protection Policy will be implemented by BMAA and by each of its member clubs. It is applicable to Committee members, club owners, Instructors, Assistant Instructors, volunteers, officials, staff, and all other adults in positions of responsibility.

# Policy aims

The BMAA Child Protection Policy aims to promote good practice in the following respects, by:

- Providing children and young people with a safe and protected environment in which to practise martial arts whilst in the care of martial arts clubs and instructors affiliated to BMAA
- Ensuring that incidents of poor practice and allegations of abuse are taken seriously and responded to in a fast and appropriate manner
- Allowing all those working within BMAA, whether in a professional and voluntary capacity, to make appropriate responses to any child protection issue that should arise
- Appointing a suitably experienced and qualified individual to act as BMAA's Child Protection Officer, who commits to attending regular updating training and awareness workshops/seminars and ensuring their knowledge of child protection issues remains current
- Providing all those working within BMAA, whether in a professional and voluntary capacity, with contact details of the BMAA Child Protection Officer from whom they can seek advice and/or support in relation to any child protection issue that should arise
- Ensuring that the confidentiality of all interested parties is respected with reference to the Data Protection Act 1998 and the Human Rights Act 1998
- Reviewing this document, and the BMAA Child Protection Policy Statement, on a regularly basis, at least annually, and in response to any relevant changes in legislation

# Named Person for Child Protection

Each organisation that works with children or young people should have a named person who is responsible for dealing with any child protection issues that arise, as well as assuming responsibility for the Child Protection Policy and all related documents and procedures.

BMAA has an appointed individual who is responsible for dealing with child protection matters:

Clare Hemming-Nash, Child Protection Officer

+44 7422 528222

clarearchibald1412@hotmail.co.uk

The roles and responsibilities of the Child Protection Officer are to:

- Ensure that all those working within BMAA, whether in a professional or voluntary capacity, are aware of what they should do and who they should contact if they are concerned that a child or young person may be the subject of abuse and/or neglect
- Ensure that any concerns about a child or young person are acted upon and passed to statutory child protection agencies where appropriate
- Ensure that any concerns about a child or young person are dealt with sensitively and confidentially
- Ensure that any concerns about a child or young person are followed up appropriately
- Ensure that an accurate record is kept of any concerns about a child or young person and of the actions taken by BMAA
- Ensure that an accurate record is kept of any breach of BMAA's Child Protection Policy or procedures
- Ensure that all information relating to concerns of the abuse and/or neglect of a child or young person is kept in a secure place and that this information will remain confidential
- Draft BMAA's initial Child Protection Policy from inception to approval by the Committee
- Periodically review BMAA's Child Protection Policy, at least annually or more frequently in response to relevant changes in legislation
- Ensure all staff, whether working in a professional or voluntary capacity, receive appropriate annual refresher training on child protection issues
- Ensure all those working within BMAA, whether in a professional or voluntary capacity, receive appropriate updating training on child protection issues in response to relevant changes in legislation
- Ensure all those working within BMAA, whether in a professional or voluntary capacity, feel able to approach the Child Protection Officer in order to ask any questions about child protection issues within BMAA

# Recognising abuse

All those working within BMAA, whether in a professional and voluntary capacity, have the responsibility of familiarising themselves with the definitions of abuse listed below. These are taken from the Department of Education's publication Working Together to Safeguard Children (2010).

## Definitions

### Physical abuse

Physical abuse may mean involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating, or otherwise causing physical harm to a child. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a child.

### Emotional abuse

Emotional abuse is the persistent emotional maltreatment of a child such as to cause severe and persistent adverse effects on the child's emotional development. It may involve conveying to children that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may include not giving the child opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate. It may feature age or developmentally inappropriate expectations being imposed on children. These may include interactions that are beyond the child's developmental capability, as well as overprotection and limitation of exploration and learning, or preventing the child participating in normal social interaction. It may involve seeing or hearing the ill-treatment of another. It may involve serious bullying (including cyberbullying), causing children frequently to feel frightened or in danger, or the exploitation or corruption of children. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.

### Sexual abuse

Sexual abuse involves forcing or enticing a child or young person to take part in sexual activities, not necessarily involving a high level of violence, whether or not the child is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or oral sex) or non-penetrative acts such as masturbation, kissing, rubbing and touching outside of clothing. They may also include non-contact activities, such as involving children in looking at, or in the production of, sexual images, watching sexual activities, encouraging children to behave in sexually inappropriate ways, or grooming a child in preparation for abuse (including via the internet). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other children.

## **Neglect**

Neglect is the persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a child is born, neglect may involve a parent or carer failing to:

- Provide adequate food, clothing and shelter (including exclusion from home or abandonment);
- Protect a child from physical and emotional harm or danger;
- Ensure adequate supervision (including the use of inadequate care-givers); or
- Ensure access to appropriate medical care or treatment.

It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.

## **How child protection concerns may arise**

Concerns regarding a child or young person's safety can come to light in a number of ways, for example:

- A child or young person could allege that abuse has taken place or that they feel unsafe
- A third party or anonymous allegation could be received
- A child or young person's appearance, behaviour, play, drawing or statements could cause suspicion of abuse and/or neglect
- A child or young person could report an incident or incidents of alleged abuse which occurred some time ago
- A report could be made regarding the serious misconduct of a staff member towards a child or young person

## **Awareness and training**

BMAA is committed to ensuring that all those working within BMAA, whether in a professional or voluntary capacity, have an awareness of what constitutes child abuse. BMAA will also ensure that all those working within BMAA receive basic child protection training to understand the signs and symptoms of child abuse. All those working within BMAA should familiarise themselves fully with this Child Protection Policy and have a responsibility to contact the Child Protection Officer should they have any queries or require further training. BMAA undertakes to provide refresher training to all those working within BMAA on an annual basis, or more frequently in response to relevant changes in legislation.



## **Reporting concerns**

BMAA recognises that it has a duty to act on reports or suspicions of abuse. It also acknowledges that taking action in cases of child abuse is never easy. BMAA, however, believes that the safety of the child or young person should override any doubts or hesitations.

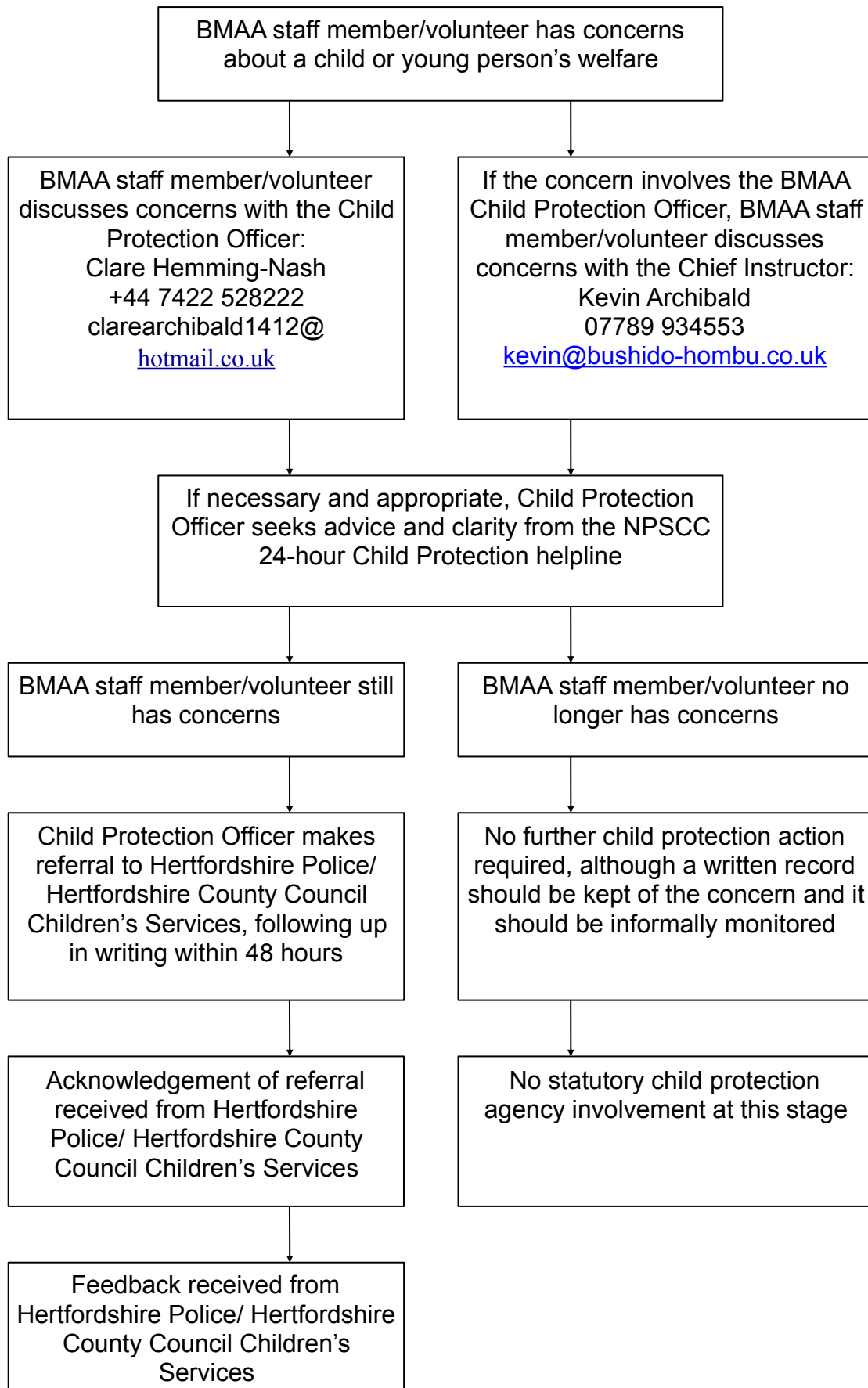
**When worrying changes are observed in a child's or young person's behaviour, physical condition or appearance, all those working within BMAA should:**

- Initially talk to the child or young person about what has been observed, using open rather than leading questions, and in a quiet space where the child or young person has the opportunity to speak freely
- Listen carefully to the child or young person and take anything they say seriously
- Never investigate or take sole responsibility for a situation in which a child or young person makes a disclosure
- Always explain to the child or young person that any information given will have to be shared with others (the BMAA Child Protection Officer in the first instance, and possibly the Police or the Local Authority)
- Notify the Named Person for Child Protection, i.e. the BMAA Child Protection Officer
- Make a written record of what has been said by the child or person as soon as practicable after any disclosure has been made
- Respect confidentiality and ensure that any documents are sent and/or filed in a secure manner

**The Named Person for Child Protection will:**

- Take immediate action if there is a suspicion that a child has been abused or is likely to be abused
- Where appropriate, contact Hertfordshire Police and/or Hertfordshire County Council Children's Services (see Appendix A for contact details)
- Where appropriate, seek advice and clarity about a situation that is beginning to raise concern through the NPSCC 24-hour National Protection Helpline (0808 800 5000)

The flowchart overleaf details the process that should be followed by all those working within BMAA, whether in a professional or voluntary capacity, in response to reports or suspicions that a child is suffering abuse or is likely to be abused.



# **Managing allegations made against a staff member or volunteer**

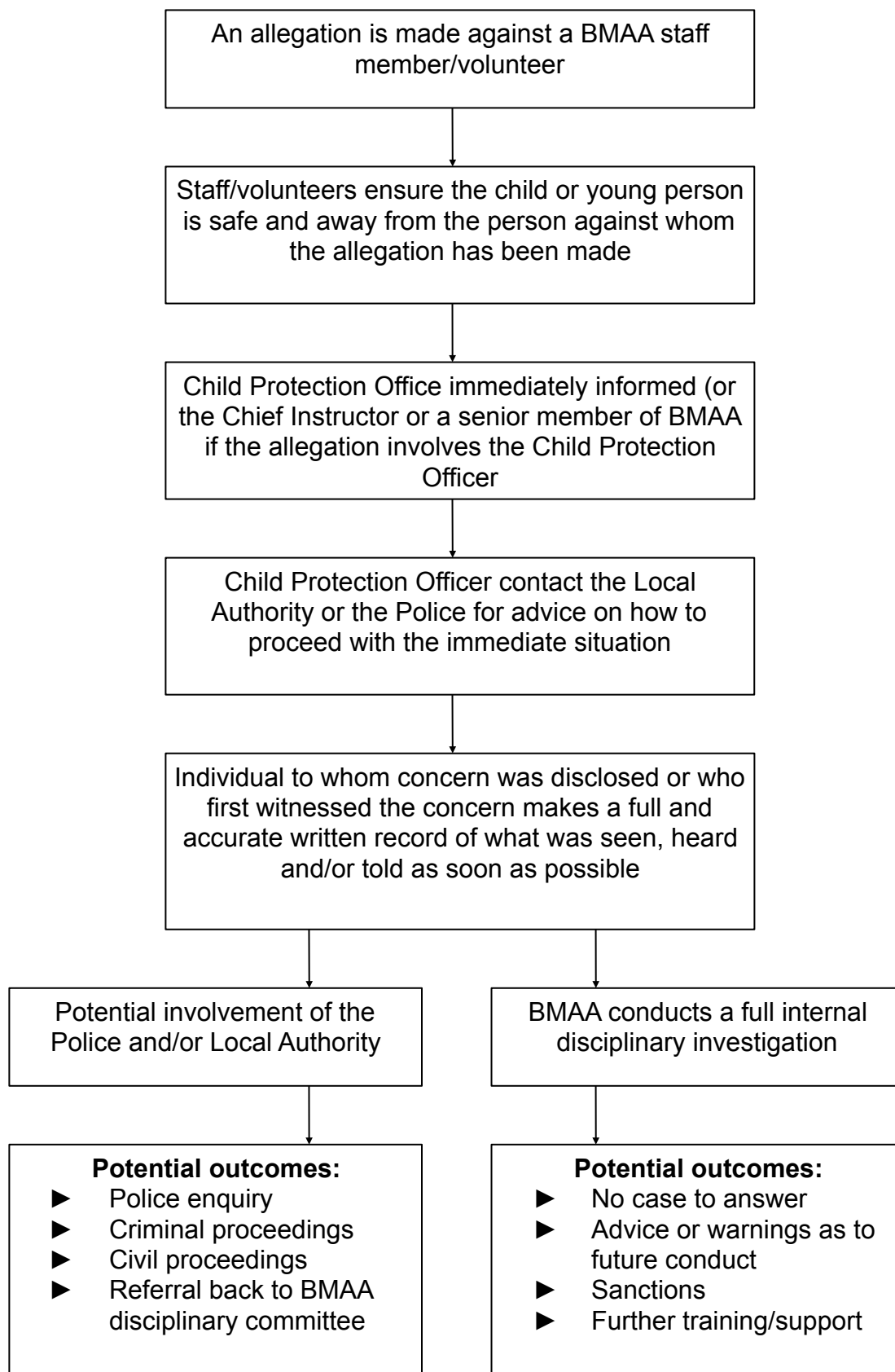
BMAA is committed to ensuring that any allegations made against anyone working within BMAA, whether in a professional or voluntary capacity, will be dealt with swiftly and in accordance with the following procedures:

- The staff member or volunteer must ensure that the child or young person is safe and away from the person against whom the allegation has been made
- The Child Protection Officer must be informed immediately. In the case of an allegation against the Child Protection Officer, the Chief Instructor must be informed immediately or, if unavailable, an independent senior member of BMAA must be informed immediately (for instance a member of the Committee or an Instructor)
- The Child Protection Officer should contact the Local Authority Designated Officer (LADO), Hertfordshire Police Child Protection & Investigation Unit or outside of working hours the Hertfordshire Police Emergency Duty Team for advice on how to proceed with the immediate situation (see Appendix A for contact details)
- The individual who first witnessed the concern, or to whom the concern was first disclosed, should make a full written record of what was seen, heard and/or told as soon as possible after observing the incident/receiving the disclosure. It is vital that this report is an accurate description. The Child Protection Officer may support the individual during this process but may not complete the report themselves. This report must be made available to the Local Authority and/or the Police upon request
- Regardless of whether a Local Authority and/or Police investigation ensues, BMAA will ensure that a full internal investigation is conducted and that consideration is given to the operation of disciplinary procedures. This may involve suspension and/or ultimate dismissal, dependent on the nature of the incident

BMAA is committed to working with statutory child protection agencies in the event of an allegation of abuse against anyone working within BMAA, whether in a professional or a voluntary capacity.

BMAA is also committed to a fair and non-judgemental approach to such allegations, and to taking actions which forefront the safety and wellbeing of children and young people.

The flowchart overleaf details the process that should be followed by all those working within BMAA, whether in a professional or voluntary capacity, in response to an allegation made against a staff member or volunteer.



# Recording and managing confidential information

BMAA is committed to managing all information in relation to child protection concerns safely and confidentially, and with reference to the Data Protection Act 1998, the Human Rights Act 1998 and the Protection of Freedoms Act 2012 [not yet in force]. BMAA respects its members' legal and moral rights to privacy, but recognises the need to achieve a balance in child protection issues between this and a child's or young person's right to be kept between a child or young person's right to privacy and their right to be protected from all types of harm and/or abuse.

Information regarding child protection issues will be shared strictly on a "need to know" basis, and all records – as all other confidential information held by BMAA – will be stored safely and securely.

BMAA has highlighted to all those working within it, whether in a professional or voluntary capacity, the need to explain to a child or young person making a disclosure regarding child protection that any information given will have to be shared with others (the BMAA Child Protection Officer in the first instance, and possibly the Police or the Local Authority).

BMAA will treat information relating to allegations made against a staff member or volunteer with the upmost sensitivity and confidentiality, but recognises that this information will need to be shared with statutory child protection agencies.

BMAA is committed to working with statutory child protection agencies and, in the case of a child protection concern or allegation of abuse made against a staff member or volunteer, will provide accurate and helpful information to statutory child protection agencies in a timely manner.

The individual who first witnessed the concern, or to whom the concern was first disclosed, should make a full written record of what was seen, heard and/or told as soon as possible after observing the incident/receiving the disclosure. This should include as much of the following information as possible:

- The name of the child or young person
- The age and date of birth of the child or young person
- The ethnic origin of the child or young person
- Any relevant disability or special needs the child or young person has

- The home address and telephone number of the child or young person
- Whether the individual making the report is expressing their own concerns or those of someone else
- Whether, if the report has been made by someone other than the child or young person, the child or young person has been spoken to and, if so, what they have said
- What the nature of the allegation or concern is, including dates, times, special factors and any other information considered relevant
  - Which information contained within the report is fact, opinion or here-say
  - A description of any visible bruising or other injuries
  - A description of any behavioural or indirect signs of abuse
  - Details of any witness(es) to the incident(s)
  - The child's or young person's account, if it can be obtained, of what has happened
  - The child's or young person's account, if it can be obtained, of how any visible bruising or other injuries occurred
- Whether the child's or young person's parents have been contacted and, if so, what they have been told and what they have said
- Whether anyone else has been consulted, for instance the NPSCC, Police or Local Authority, and, if so, details of that consultation
- Whether, and on what date and at what time, the BMAA Child Protection Officer has been informed of the incident
- Whether any individual(s) has/have been alleged to be the abuser and, if so, details of that person/people
- The date and time the record is being completed, and the name and BMAA position of the person who is completing it
- The signature of the person completing the written report

The form overleaf has been designed to record the witnessing or disclosure of any incident of abuse or concern regarding child protection issues, and must be completed for BMAA's records as soon as possible following such incident. The form must be completed and processed with confidentiality and data protection in mind, and passed to the Child Protection Officer in a secure manner. **It must not be left unattended in any circumstances.**

# BMAA Record of Disclosure Form

## Key contacts

Clare Hemming-Nash, Child Protection Officer

+44 7422 528222

clarearchibald1412@hotmail.co.uk

Kevin Archibald, Chief Instructor

07789 934553

[kevin@bushido-hombu.co.uk](mailto:kevin@bushido-hombu.co.uk)

Please complete this form in as much detail as possible.

If there is more than one alleged victim, please complete a separate disclosure form for each child or young person involved.

<b>Today's date</b>	
<b>Time of completion</b>	
<b>Your details</b>	
<b>Name</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Telephone number</b>	
<b>Position within BMAA</b>	
<b>The child's details</b>	
<b>Name</b>	
<b>Age</b>	
<b>Date of birth (DD/MM/YYYY)</b>	
<b>Home address</b>	
<b>Postcode</b>	
<b>Telephone number</b>	
<b>Ethnic origin</b>	
<b>Details of any disability</b>	
<b>Details of any special needs</b>	

<b>The allegation/concern</b>	
<b>Date of allegation/concern</b>	
<b>Time of allegation/concern</b>	
<b>Location allegation/concern took place</b>	
<b>Whose concerns are you expressing?</b>	My own Those of the child detailed above Someone else
<b>If someone else, their name</b>	
<b>If someone else, their relationship to the child</b>	
<b>If someone else, has the child been spoken to?</b>	Yes No Unknown
<b>If the child has been spoken to, what have they said?</b>	
<b>What is the nature of the allegation or concern? Include dates, times, special factors and any other information considered relevant</b>	
<b>Is the information provided as to the nature of the allegation or concern fact, opinion, or hearsay?</b>	Fact Opinion Hearsay A mixture
<b>If a mixture, please detail which parts are fact, which are opinion and which are hearsay</b>	
<b>Does the child or young person have any visible bruising or other injuries?</b>	Yes No Unknown
<b>If no, please detail why not</b>	
<b>Has/have any individual(s) been alleged to be the abuser?</b>	Yes No Unknown
<b>If yes, please provide details</b>	
<b>Please provide any other information you consider relevant to this concern/allegation</b>	



<b>If yes, please provide a detailed description</b>	
<b>If yes, can the child's or young person's account of the how the bruises or other injuries occurred be obtained?</b>	Yes No Unknown
<b>If yes, please provide details</b>	
<b>If no, please detail why not</b>	
<b>Has the child or young person exhibited any behavioural or indirect signs of abuse?</b>	Yes No Unknown
<b>If yes, please provide a detailed description</b>	
<b>Are there any witnesses to the incident(s)?</b>	Yes No Unknown
<b>If yes, please provide details, including name, address, telephone number and position within BMAA (if applicable)</b>	
<b>Can the child's or young person's account of the allegation be obtained?</b>	Yes No Unknown
<b>If yes, please provide details of what is alleged to have happened</b>	

<b>If no, please detail why not</b>	
<b>Have the child's or young person's parents been contacted?</b>	Yes No Unknown
<b>If yes, what have they been told?</b>	
<b>If no, please detail why not</b>	
<b>Has anyone else been consulted?</b>	NPSCC Police Local Authority (Social Services) Someone else No
<b>If someone else, please provide details</b>	
<b>Has the BMAA Child Protection Officer been informed?</b>	Yes No Unknown
<b>If yes, on what date and at what time?</b>	Date Time
<b>If no, please detail why not</b>	
<b>Has/have any individual(s) been alleged to be the abuser?</b>	Yes No Unknown
<b>If yes, please provide details</b>	

**Please provide any other information you consider relevant to this concern/ allegation**

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**Signature**

**Name**

**BMAA Position**

**Date**

**Time**


# **Disseminating and reviewing policies and procedures**

This Child Protection Policy and the Child Protection Policy Statement (available at [www.bushidoassociation.com](http://www.bushidoassociation.com)) were last reviewed in January 2017. These documents will be reviewed on an annual basis and updated as appropriate. They will also be reviewed and updated in response to any relevant changes in legislation.

The BMAA Child Protection Officer is responsible for the initial drafting of the BMAA Child Protection Policy and Child Protection Policy Statement, and for the annual review and update of these documents and all others relating to child protection. The BMAA Child Protection Officer is also responsible for updating all BMAA child protection documents in response to any relevant changes in legislation. Prior to the issue of an updated version of any child protection document, it will be reviewed, approved and signed by the BMAA Committee.

Amendments will be clarified and shared with all those working within BMAA, whether in a professional or voluntary capacity, and regular updating training will be provided. All those working within BMAA are encouraged to contact the BMAA Child Protection Officer should they have any queries regarding child protection issues or should they wish any aspect of the Child Protection Policy and/or Child Protection Policy Statement clarified.

Significant and/or major changes to any BMAA child protection documents will be communicated to parents/carers of BMAA child members. The parents of BMAA child members may contact the BMAA Child Protection Officer should they wish to discuss any aspect of the Child Protection Policy and/or Child Protection Policy Statement.

All BMAA documents relating to child protection will be available on the BMAA website and on those of its affiliated clubs, and hard copies will be available by requested to the BMAA Child Protection Officer.

# **Recruitment and selection, induction and supervision of staff and volunteers**

BMAA recognises that anyone may have the potential to harm or abuse children and is therefore committed to taking steps to ensure that its selection process prevents unsuitable people from working with children within BMAA.

BMAA is committed to applying the procedures contained in this section to all those working within BMAA, whether in a professional or voluntary capacity.

## **Recruitment and selection**

BMAA has in place a written recruitment and induction policy, including provisions relating to training and awareness of child protection issues. BMAA also undertakes to request the following from all applicants or volunteers for posts to ensure their suitability:

- The completion of an application form covering essential information, including self-disclosure regarding any criminal record
- At least two references covering suitability for the potential role
- At least two pieces of identification, including at least one piece of photographic identification
- Original copies of all necessary qualification documents
- Enhanced DBS checks for all those engaged in regulated activity with children and young people, in line with DBS and any other official guidelines

Copies of all such documentation will be kept safely, securely and confidentially.

Enhanced DBS checks will only be carried out with the applicant's express consent; however failure to give such consent will result in the applicant being precluded from the post.

BMAA will also produce, and review on a regular basis, a job description and a person specification for each role.

## **Induction**

Child Protection training will be provided during the induction period for each person joining BMAA, whether in a professional or voluntary capacity.

A trial period of [x] months will be in place for all those joining BMAA, whether in a professional or voluntary capacity, before any post is confirmed. Child Protection training must be completed before the trial period can end.

## **Supervision**

All those working within BMAA, whether in a professional or voluntary capacity, whose roles are deemed to require Enhanced CRB disclosure will be required to renew this on an annual basis. Failure to have a current Enhanced CRB certificate will result in a temporary suspension from regulated activity with children and young people until rectified.

All those working within BMAA, whether in a professional or voluntary capacity, are required to attend internal Child Protection update training on an annual basis, or more frequently in response to relevant changes in legislation. Child Protection update training will also be provided to all those working within BMAA following any breach of the Child Protection Policy or reporting procedures.

The Child Protection Officer will provide ad hoc one-to-one training to anyone working within BMAA upon request.

# Committee signatures

The members of the BMAA Committee undertake to approve this Child Protection Policy upon every revision. The signatures below record the Committee's agreement of the content of this Child Protection Policy.

<b>Signature</b>
<b>Name</b>
<b>BMAA Position</b>
<b>Date</b>


<b>Signature</b>
<b>Name</b>
<b>BMAA Position</b>
<b>Date</b>


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<b>BMAA Position</b>
<b>Date</b>


<b>Signature</b>
<b>Name</b>
<b>BMAA Position</b>
<b>Date</b>


# Instructor sign-off

All BMAA instructors must sign this section of the Child Protection Policy every time it is updated.

I agree to abide by the procedures set out in the BMAA Child Protection Policy as part of discharging my responsibilities towards the children and young people that are members of the BMAA and to the BMAA itself.

I recognise that Child Protection is paramount and undertake to treat the child protection needs of the children and young people that are members of the BMAA with the highest priority.

I am aware that if I have a child protection concern it is vital to report it using the proper procedures set out in the BMAA Child Protection Policy.

I understand that it is my responsibility to read the BMAA Child Protection Policy in full both when I become a BMAA instructor and each time the BMAA Child Protection Policy is updated.

I understand that a failure to be aware of, and adhere to, BMAA Child Protection procedures may result in disciplinary action and/or dismissal.

<b>Signature</b>	
<b>Name</b>	
<b>BMAA Position</b>	
<b>Date</b>	



# Appendices

## Useful contacts and support organisations

If you have a concern that a child is being harmed as a result of abuse or neglect, you must not keep these concerns to yourself. Keeping children safe is a legal and moral responsibility shared by everyone.

**The following organisations can provide support and assistance:**

### *The Child Abuse Investigation Unit*

A specialist department within the Police responsible for undertaking child protection investigations nationwide

0845 330 0222

### *ChildLine*

A free, confidential helpful for all children and young people in the UK to talk about any problem or issue they wish

0800 1111

[www.childline.org.uk](http://www.childline.org.uk)

### *Child Protection in Sport Unit*

0116 234 7278

[cpsu@nspcc.org.uk](mailto:cpsu@nspcc.org.uk)

[www.nspcc.org.uk/inform/cpsu/cpsu\\_wda57648.html](http://www.nspcc.org.uk/inform/cpsu/cpsu_wda57648.html)

### *Hertfordshire Children, Schools and Families*

The Local Authority department with responsibility for child protection issues

01438 737500 or 01923 471500

Out of hours: 0300 123 4043

[www.hertsdirect.org/your-council/hcc/childserv/](http://www.hertsdirect.org/your-council/hcc/childserv/)

### *Hertfordshire Police Child Protection and Investigation Unit*

A specialist team with county-wide responsibility for child protection investigation

0845 330 0222

Or in an emergency dial 999

### *Hertfordshire Safeguarding Children Board*

An independent body of Hertfordshire Local Authority. Does not deliver services directly to children, young people or their families, but provides useful resources in relation to safeguarding and child protection issues

01992 588757

[admin.lscb@hertscc.gov.uk](mailto:admin.lscb@hertscc.gov.uk)

www.hertssafeguarding.org.uk

### ***NSPCC Child Protection Helpline***

A free, confidential 24-hour service that provides counselling, information and advice to anyone concerned about a child at risk of abuse

0808 800 5000

help@nspcc.org.uk

www.nspcc.org.uk

### **References**

Department for Children, Schools and Families (2010) Working Together to Safeguard Children: a guide to inter-agency working to safeguard and promote the welfare of children. London: Department for Children, Schools and Families.

<https://www.education.gov.uk/publications/eOrderingDownload/00305-2010DOM-EN.pdf>

NSPCC (2012) An introduction to child protection legislation in the UK

[http://www.nspcc.org.uk/Inform/research/questions/child\\_protection\\_legislation\\_in\\_the\\_uk\\_pdf\\_wdf48953.pdf](http://www.nspcc.org.uk/Inform/research/questions/child_protection_legislation_in_the_uk_pdf_wdf48953.pdf)

The Safe Network (2012) Safe Network Standards: Core standards and guidance for safeguarding children in the voluntary and community sector

[http://www.safenetwork.org.uk/SiteCollectionDocuments/The\\_Safe\\_Network\\_Standards.pdf](http://www.safenetwork.org.uk/SiteCollectionDocuments/The_Safe_Network_Standards.pdf)

## **Relevant Acts in chronological order**

### ***The Children and Young Persons Act 1933***

<http://www.legislation.gov.uk/ukpga/Geo5/23-24/12>

### ***The Children Act 1989***

<http://www.legislation.gov.uk/ukpga/1989/41/contents>

### ***The Sex Offenders Act 1997***

<http://www.legislation.gov.uk/ukpga/1997/51/contents>

### ***The Data Protection Act 1998***

<http://www.legislation.gov.uk/ukpga/1998/29/contents>

### ***The Human Rights Act 1998***

<http://www.legislation.gov.uk/ukpga/1998/42/contents>

### ***The Children's Commissioner for Wales Act 2001***

<http://www.legislation.gov.uk/ukpga/2001/18/contents>

### ***The Sexual Offences Act 2003***

<http://www.legislation.gov.uk/ukpga/2003/42/contents>

### ***The Commissioner for Children and Young People (Northern Ireland) Order 2003***

<http://www.legislation.gov.uk/nisi/2003/439/contents/made>

### ***The Commissioner for Children and Young People (Scotland) Act 2003***

<http://www.legislation.gov.uk/asp/2003/17/contents>

### ***The Children Act 2004***

<http://www.legislation.gov.uk/ukpga/2004/31/contents>

### ***The Safeguarding Vulnerable Groups Act 2006***

<http://www.legislation.gov.uk/ukpga/2006/47/contents>

### ***The Safeguarding Vulnerable Groups (Northern Ireland) Order 2007***

<http://www.legislation.gov.uk/nisi/2007/1351/contents>

### ***The Protection of Vulnerable Groups (Scotland) Act 2007***

<http://www.legislation.gov.uk/asp/2007/14/contents>

*The Sexual Offences (Northern Ireland) Order 2008*

<http://www.legislation.gov.uk/nisi/2008/1769/contents>

*The Sexual Offences (Scotland) Act 2009*

<http://www.legislation.gov.uk/asp/2009/9>

*The Rights of Children and Young Persons (Wales) Measure 2011*

<http://www.legislation.gov.uk/mwa/2011/2>

*The Protection of Freedoms Act 2012 [not yet in force]*

<http://www.legislation.gov.uk/ukpga/2012/9/contents/enacted>

